

**Gateway Science Academy Board of Directors Meeting
October 12, 2022, at 4:00 pm**

**6025 Chippewa Street, Ste#206
St. Louis, MO 63109**

**Zoom Meeting ID: 816 2132 4454
Password: Gators**

AGENDA

Call to Order	Dr. Bagwell
Roll Call	Dr. Bagwell
Mission Statement	Dr. Bagwell
Approval of the Agenda	Dr. Bagwell
Public Input Session	Dr. Bagwell

(Please note, the GSA Board public participation policy allows each speaker no more than three minutes, and each topic is limited to no more than 20 minutes except with the concurrence of the majority of the Board. Individuals who do not have an opportunity to speak during the allotted time will be given the first opportunity at the next regularly scheduled meeting, and they can also submit their comments via email to gsaboard@gsastl.org)

Announcements/Acknowledgements

Consent Agenda	<i>Dr. Bagwell</i>
<i>Approval of August 10, 2022 Meeting Minutes</i>	<i>Dr. Bagwell</i>
<i>Approval of July, August, and September 2022 Financials</i>	<i>Mr. Damar</i>

Items for Action

<i>Approval of Extended COVID Leave Benefit</i>	<i>Mr. Blackstone</i>
<i>Approval of SPED Local Compliance Plan</i>	<i>Mr. Blackstone</i>
<i>Approval of Independent Educational Evaluations Policy</i>	<i>Mr. Blackstone</i>

Student Achievement and Activities

Superintendent's Report	Mr. Blackstone
21.22 Student Achievement Data School Dashboard	

Board Related:

<i>Board Trainings</i>	<i>Dr. Bagwell</i>
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Other Business:

Facility Discussion	Mr. Blackstone
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Adjourn the Meeting	Dr. Bagwell
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Items in italics are action items.

MISSION

The mission of the Gateway Science Academy of St. Louis is to provide quality education with an emphasis on science, mathematics, and technology while balancing all core subjects. We strive to create an atmosphere that provides students, parents, and teachers opportunities for continuous growth, enabling them to reach their highest potential.

VISION

Elementary and Middle School Vision

Our students will enter high school ready to tackle any academic challenge and will excel in the STEM subjects.

High School Vision

Our students will achieve 100% graduation and college acceptance.

**Gateway Science Academy
Board of Directors Meeting
August 10, 2022, at 4:00 pm**

**6025 Chippewa Street, Ste#206
St. Louis, MO 63109**

**Zoom Meeting ID: 840 4898 1789
Password: Gators**

MEETING MINUTES

1. Session Opening:

Dr. Bagwell commenced the meeting to order with the roll call at 4:02 pm.

Members Present: Tim Bagwell, Ben Diefenbach, Orville (Beau) Goerger, Kennedy Maranga (online), Jacquelyn Lewis-Harris (online), Patricia Hunt (online), Ali Durhan

Members Absent: None

GSA: Matt Sagnak-Assistant Superintendent, Nuh Celik - Principal

Concept Schools: Engin Blackstone – Superintendent, Hasan Damar – Treasurer

Dr. Bagwell read the mission statement.

2. Adopt an Agenda:

Mr. Diefenbach made a motion to adopt the agenda. Mr. Durhan seconded.

Roll Call to Adopt the Agenda:

Orville (Beau) Goerger: **Aye**, Tim Bagwell: **Aye**, Ben Diefenbach: **Aye**, Kennedy Maranga: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Ali Durhan: **Aye**

Motion approved.

3. Public Input:

None

4. Announcements/Acknowledgements

None

5. Approval of the Consent Agenda

Mr. Diefenbach made a motion to approve the consent agenda, and Mr. Goerger seconded.

Approval of June 8, 2022, Meeting Minutes

No discussion

Approval of May and June 2022 Financials

The Board Finance Committee met on August 4 and reviewed the May and June 2022 financials. Mr. Damar presented the budget details below:

- The May P&L report shows \$1,385,461 total revenue and \$1,792,117 expenses. It shows a \$406,656 deficit.
- The June P&L report shows \$1,727,632 total revenue and \$2,371,513 expenses. It shows a \$643,881 deficit.
- End of Year (June 30th) surplus is \$681,963.
- End-of-Year revenue is 106.5%, and expenditure is 106.1%. They are expected to be in close proximity to 100%
- The total cash balance is \$4,109,152 as of June 30, 2022. We have 73 days of unrestricted cash on hand.
- The total loan balance is \$3,360,057

Approval of 22.23 Staff Roster and New Positions

Mr. Blackstone presented the full staff roster for the 22.23 school year with their positions and salaries. Below are the admin-level positions for approval:

Dr. Brian Schick - Director of Teaching and Learning

Dr. Sukru Kaya - Middle School Principal

Mr. Royal Gasimov – District IT & School Websites and PowerSchool (SIS) Transition Coordinator

Approval of Student and Parent Handbook

Mr. Blackstone presented the revisions on the handbooks for approval.

Roll Call to Approve the Consent Agenda:

Orville (Beau) Goerger: **Aye**, Tim Bagwell: **Aye**, Ben Diefenbach: **Aye**, Kennedy Maranga: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Ali Durhan: **Aye**

Consent agenda approved unanimously.

6. Items for Action:

Approval of Additional Retention and Sign-in Bonus

- The Board approved retention bonus: \$1,500 for exempt, full-time employees and \$1,000 for non-exempt full-time employees at its January 2022 Board meeting
- Three additional retention bonuses with the same amount - \$1,500 for exempt full-time employees and \$1,000 for non-exempt full-time employees
- Total of four retention bonus payments will be paid at the end of each quarter, a total amount of \$6,000 for exempt and \$4,000 for non-exempt full-time employees.
- Two sign-in bonus for new employees with the same amount - \$1,500 for exempt, \$1,000 for non-exempt employees.
- Total of two payments will be paid at the end of each semester, with the total amount of \$3,000 for exempt and \$2,000 for non-exempt full-time employees.

Additional Full-time Employee Benefits:

- Free before and aftercare for full-time employee's children
- Free breakfast and lunch for full-time employees and their children

Mr. Goerger made a motion to approve the proposed bonus and additional benefits, Mr. Diefenbach seconded.

Roll Call to Approve the Action Items:

Orville (Beau) Goerger: **Aye**, Tim Bagwell: **Aye**, Ben Diefenbach: **Aye**, Kennedy Maranga: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Ali Durhan: **Aye**

Motion approved unanimously.

7. Student Achievement and Activities - Superintendent's Report

School Reopening

Mr. Blackstone presented the summer institute plans. New GSA staff started on August 4th with the induction program, and all GSA staff met on August 8th at Andre's Banquets & Catering. The first day for the students is August 16th.

Student Enrollment

The total enrollment number is 1527, but it will take until the end of August to verify the number. The school enrollment officers are working on adding new students.

8. Board Related:

Board Elections

Mrs. Hunt made a motion to retain the Board positions as they are currently for one more year. Mr. Diefenbach seconded.

Board President: Dr. Tim Bagwell
Vice President: Mr. Orville R. Goerger
Treasurer: Dr. Kennedy Maranga
Secretary: Mr. Ali Durhan

Roll Call to Approve:

Orville (Beau) Goerger: **Aye**, Tim Bagwell: **Aye**, Ben Diefenbach: **Aye**, Kennedy Maranga: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Ali Durhan: **Aye**

Board Evaluation & Management and Superintendent Evaluation

Both evaluations are currently in progress.

9. Other Business:

Facility Discussion:

Mr. Blackstone mentioned the need to restart the discussion and will form a committee to start the process.

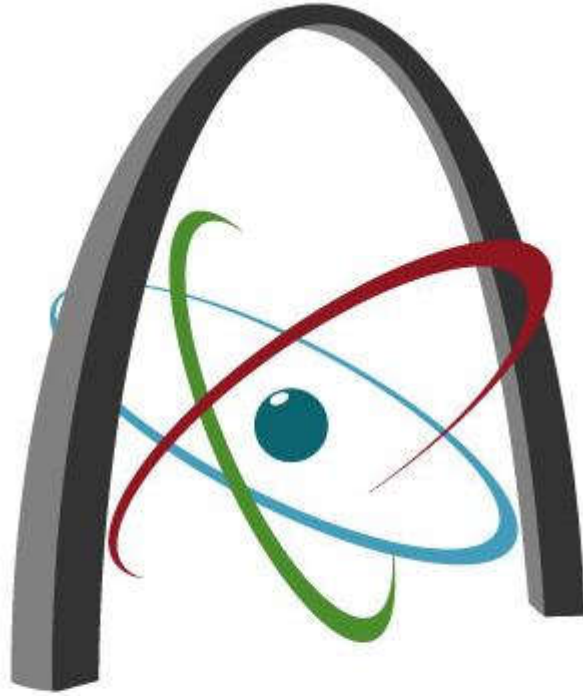
9. Adjourn the Meeting

Mr. Goerger made a motion to adjourn the meeting; Mr. Diefenbach seconded.

Roll Call to Adjourn:

Orville (Beau) Goerger: **Aye**, Tim Bagwell: **Aye**, Ben Diefenbach: **Aye**, Kennedy Maranga: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Ali Durhan: **Aye**

The meeting adjourned at 4:55 pm.



GATEWAY SCIENCE ACADEMY
of
ST. LOUIS

October 12, 2022

FINANCIAL STATEMENTS

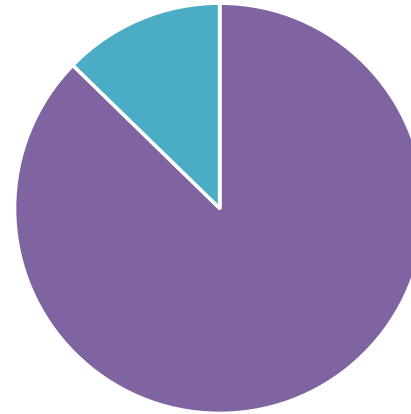
GSA Financial Dashboard September 2022

- GSA has \$ 875,509 surplus at the end of September 2022.
- Total cash-in-hand is \$ 4,586,900.22.
- Unrestricted days cash on hand: 81.29.
- Long-term loan total is 3,199,036.78
- Total Enrollment in September 2022 is 1511.
- 22-23 K-12 Estimated ADA is 1375.
- 22-23 K-12 Estimated WADA is 1559.54.

Budgeted Revenue	\$ 5,400,618.00	25.00%
YTD Revenue	\$ 6,430,915.40	29.77%

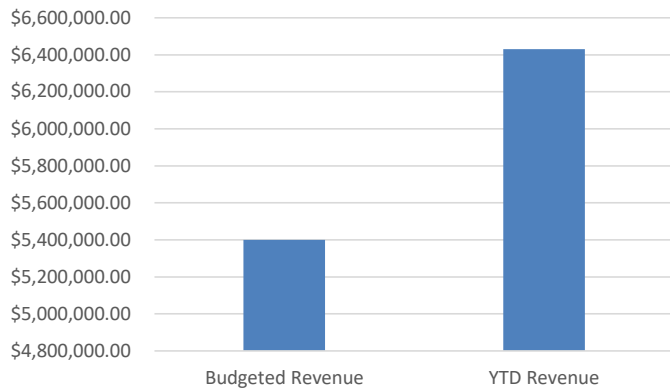
Budgeted Expenditures	\$ 5,367,843.25	25.00%
YTD Expenditures	\$ 5,555,406.69	25.87%

Loan Details

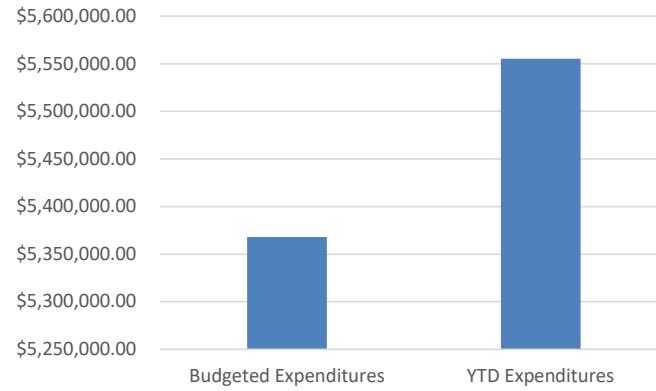


- 5007 Fyler Loan - CD 12/3/2019
- 5/3 Loan - CD 9/9/2018
- 5/3 Loan - CD 01/10/20
- 5/3 Loan - CD 01/10/20 5 Year
- PPP Loan

Budget Vs Actual - Revenue



Budget Vs Actual - Expense



Definition of Terms

ADA: Average Daily Attendance

WADA: Weighted Average Daily Attendance

YTD: Year to Date

FINANCIAL STATEMENT SUMMARY

GATEWAY SCIENCE ACADEMY OF ST LOUIS

Jul-22

Aug-22

Sep-22

Oct-22

Nov-22

Dec-22

Jan-23

Jun-23

				Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Jun-23
<i>Current Enrollment</i>				1,511							
	BUDGET-FY23	YTD									
LOCAL REVENUE	2,315,595	\$ 664,291.23	28.7%	217,979	225,792	220,520					
STATE REVENUE	15,982,539	\$ 3,924,857.91	24.6%	1,192,814	1,430,558	1,301,486					
FEDERAL REVENUE	3,304,338	\$ 1,841,766.26	55.7%	614,382	76,332	1,151,052					
Total Revenues	21,602,472	6,430,915	29.8%	2,025,175	1,732,682	2,673,059	-	-	-	-	-
SALARIES	10,677,583	\$ 2,744,910.89	25.7%	783,824	863,556	1,097,531					
BENEFITS	4,271,033	\$ 903,988.32	21.2%	275,231	275,193	353,564					
PURCHASED SERVICES	4,602,457	\$ 1,321,292.39	28.7%	321,582	439,324	560,387					
SUPPLIES AND MATERIALS	1,728,000	\$ 544,250.88	31.5%	241,498	97,224	205,529					
CAPITAL OUTLAY	192,300	\$ 40,964.21	21.3%	11,509	18,697	10,758					
Total Expenditures	21,471,373	5,555,407	25.9%	1,633,644	1,693,994	2,227,769	-	-	-	-	-
NET INCOME	131,099	875,509		391,531	38,688	445,290	-	-	-	-	-
Midwest Bank Register (QB) Balance				\$ 13,267.96	\$ 24,463.39	\$ 4,606.10					
Midwest Bank Cleared Balance				\$ 15,078.11	\$ 25,773.54	\$ 5,916.25					
5/3 Bank 8758 Register (QB) Balance				\$ 4,450,103.42	\$ 4,287,827.32	\$ 4,582,294.12					
5/3 Bank 8758 Cleared Balance				\$ 4,450,103.42	\$ 4,287,827.32	\$ 4,582,294.12					

BUSINESS	
5/3 Loan - 2022	2,791,665
5007 Fyler Loan - CD 12/3/2019	407,372
Total Loan Principal Payment for FY22	161,020
Payments Over \$5,000	
Illuminate Education Inc.	17,091
IXL Learning	6,350
Great Minds	26,231
Hub International	7,827
Hub International	12,130
Hub International	27,276
Hub International	19,255
Apple Tree Institute	9,213
Athleticare Sports health Foundation	5,000
Liberty Mutual Insurance	26,697
Imagine Learning LLC	45,125
ACT	9,325

UMSL	17,220
Wilson Language Training	5,054
Andrea's West Banquet Facility	5,767
Low Cost Glass LLC	10,226
Southside Early Childhood	14,500
Great Minds	15,799
NWEA	23,653
Great Minds	25,810
Liberty Mutual Insurance	10,524
Great Minds	9,188
Medify Air	37,417
Wab Home Improvements LLC	5,000

Imagine Learning LLC	49,750
Missouri Floor Company	89,900
Blue Technologies	8,231
McGraw Hill	16,976
Great Minds	18,824
Great Minds	11,608
Washington University in St. Louis	10,785
Washington University in St. Louis	11,305

*Recurring transactions aren't included.

Gateway Science Academy of St Louis
Budget Vs Actual
As of September 30, 2022

	July 22 - Sep. 22	FY 2023 Budget	% of Budget
Income			
Local Revenue	664,291.23	2,315,595.00	28.69%
State Revenue	3,924,857.91	15,982,539.00	24.56%
Federal Revenue	1,841,766.26	3,304,338.00	55.74%
Total Income	\$ 6,430,915.40	\$ 21,602,472.00	29.77%
Expense			
Salaries	2,744,910.89	10,677,583.00	25.71%
Benefits	903,988.32	4,271,033.00	21.17%
Professional Services	362,824.87	727,000.00	49.91%
Property Services (Rent, Repairs, Cleaning)	299,720.26	1,227,623.00	24.41%
Transportation Services	636.50	50,000.00	1.27%
Building & Property Insurance	73,626.52	120,587.00	61.06%
Communication (Phone, Printing, Ads)	3,327.99	135,000.00	2.47%
Management, Membership Fees and Other Dues	549,897.19	2,185,247.00	25.16%
Other Purchased Services (Student Activities)	31,259.06	157,000.00	19.91%
General Supplies (Supplies, Textbooks, Uniforms, etc.)	544,250.88	1,728,000.00	31.50%
Interest Expense	32,989.48	133,800.00	24.66%
Capital Outlay	7,974.73	58,500.00	13.63%
Total Expense	\$ 5,555,406.69	\$ 21,471,373.00	25.87%
Net Income	\$ 875,508.71	\$ 131,099.00	667.82%

Difference Between Budget and YTD Actuals	Color Codes
Difference is less than 4%	
Difference is more than 4% but less than 15%	
Difference is more than 15%	

June Perc. 25.00%

Explanations

Income
Local Revenue:
Federal Revenue: \$1,126,102.52 ESSER III reimbursement. \$364,183.32 Title I Reimbursement.
Expense
Professional Services:
General Supplies:
Capital Outlay:

Sep 30, 22

ASSETS

Current Assets

Checking/Savings

1072 · Bill.com Money Out Clearing	10,494.41
1111-02 · 53rd 2nd Account	4,582,294.12
1111-05 · Mid West Bank	4,606.10

Total Checking/Savings 4,597,394.63

Other Current Assets

1400-00 · Other Current Assets	
1411 · Security Deposits	2,000.00

Total 1400-00 · Other Current Assets 2,000.00

Total Other Current Assets 2,000.00

Total Current Assets 4,599,394.63

Fixed Assets

1500-00 · Fixed Assets

1529 · Soft Costs	56,219.06
1520 · Buildings	5,232,547.78
1521 · Building Improvements	5,315,136.87
1531 · Improvements Other Than Building	477,519.75
1541 · Equipment	2,028,854.09
1542 · Classroom Instructional Apparatus	607,387.07
1543 · Vehicles	113,983.50
1549 · Accumulated Depreciation	-6,503,057.49

Total 1500-00 · Fixed Assets 7,328,590.63

Total Fixed Assets 7,328,590.63

TOTAL ASSETS 11,927,985.26

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2150-00 · Payroll Deduction & Withholdings

2152-00 · FICA (Soc Sec)	257.38
2153-00 · Medicare	32.72
2156-00 · Health/Dental/Life Insu	84,037.11
2158-00 · Teacher Retirement	200,043.54

Total 2150-00 · Payroll Deduction & Withholdings 284,370.75

Total Other Current Liabilities 284,370.75

Total Current Liabilities 284,370.75

Long Term Liabilities

2121 · Loans Payable

5/3 Loan - 2022	2,791,665.00
5007 Fyler Loan - CD 12/3/2019	407,371.78

Total 2121 · Loans Payable 3,199,036.78

Total Long Term Liabilities 3,199,036.78

Total Liabilities 3,483,407.53

Equity

3113-00 · Unrestricted Net Assets	7,569,069.02
Net Income	875,508.71

Total Equity 8,444,577.73

TOTAL LIABILITIES & EQUITY 11,927,985.26



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF SPECIAL EDUCATION-COMPLIANCE

LOCAL COMPLIANCE PLAN CERTIFICATION STATEMENT

SCHOOL DISTRICT NAME		COUNTY-DISTRICT CODE
DISTRICT CONTACT	DISTRICT PHONE NUMBER	DISTRICT FAX NUMBER

INSTRUCTIONS

Complete the Adoption and Certification sections below. The form must be signed by the Board President, Superintendent, and Compliance Plan Contact.

Submit form via MAIL or FAX to: Special Education Compliance
Missouri Department of Elementary and Secondary Education
PO Box 480
Jefferson City, MO 65102 or Fax 573-751-3910

QUESTIONS: Contact Special Education Compliance at 573-751-0699 or secompliance@dese.mo.gov

ADOPTION

The Responsible Public Agency has chosen the following (check only one) in regard to adoption of a local plan for compliance with state and federal regulations implementing the Individuals with Disabilities Education Act (IDEA):

Option A: Adopt the Model Compliance Plan made available by the Department of Elementary and Secondary Education (DESE).

Option B: Adapt the Model Compliance Plan made available by the Department with agency revisions. All pages on which revisions have been made to the Model Compliance Plan with highlighted revisions are enclosed. These revisions must be approved by DESE before the agency's plan becomes final.

Option C: Agency developed Compliance Plan (plan enclosed for DESE's approval).

CERTIFICATION

The Responsible Public Agency assures that the agency's Compliance Plan and applicable state and federal regulations constitute the basis for operation and administration of the activities to be carried out in the agency under Part B of the IDEA, to provide special education services for all children with disabilities between the ages of three (3) and twenty-one (21) who meet the eligibility criteria as stated in this plan and under the jurisdiction of the agency.

The Responsible Public Agency assures that programs administered under Part B of the IDEA are in accordance with the assurances provided in 34 CFR 76.301 of the General Education Provision Act (GEPA) and that federal funds made available under Part B of the IDEA are used in accordance with the excess cost and maintenance of fiscal effort and comparable services requirements of 34 CFR Sections 300.202 - 300.205 of the federal regulations governing the IDEA.

The local compliance plan was adopted by the Governing Board of the agency on _____ (mm/dd/yy).

SIGNATURE OF BOARD PRESIDENT	DATE
SIGNATURE OF SUPERINTENDENT	DATE
SIGNATURE OF COMPLIANCE PLAN CONTACT PERSON	DATE

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, age, veteran status, mental or physical disability, or any other basis prohibited by statute in its programs and activities. Inquiries related to department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Director of Civil Rights Compliance and MOA Coordinator (Title VI/Title VII/Title IX/504/ADA/ADAAA/Age Act/GINA/USDA Title VI), 5th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email civilrights@dese.mo.gov.

July 5, 2022

Dear Superintendent/Administrator:


ACTION REQUIRED

Federal regulations implementing Part B of the Individuals with Disabilities Education Act (IDEA) require responsible public agencies providing for the education of children with disabilities within their jurisdiction to have in effect policies, procedures, and programs that are consistent with the state policies established under applicable federal regulations. At this time, the Office of Special Education has published an updated model Local Plan for Compliance which is consistent with the provisions in the Missouri State Plan for Special Education which became effective June 30, 2022. This document is available on our website at <http://dese.mo.gov/local-compliance-plan>. This letter contains instructions for the completion of compliance requirements regarding the adoption of your agency's Local Compliance Plan for Special Education.

Please note: Even if your agency does not receive any IDEA Part B funds, your agency is still required to have a local compliance plan and submit annual assurances to DESE regarding the provision of services to students with disabilities under the IDEA.

If you have any questions regarding the procedures for adopting/adapting the Local Compliance Plan, please contact the Compliance Section at 573-751-0699 or via email to secompliance@dese.mo.gov.

Sincerely,



pb

Enclosures

c: Director of Special Education

**Instructions for Adopting/Adapting the Local Compliance Plan for
the Office of Special Education**

*****Due Date—October 1, 2022*****

In order to assist the responsible public agencies in meeting the requirement to have a Local Compliance Plan, the Office of Special Education has made available a model plan which can be found on our website at <http://dese.mo.gov/local-compliance-plan>.

Public agencies must adopt or adapt a Local Compliance Plan and, by October 1, 2022, must complete the enclosed certification statement in accordance with the instructions below:

Step 1. Your agency must choose one of the following options for their local compliance plan:

- Option A.** Adopt the model plan provided by the Department of Elementary and Secondary Education (DESE). If the agency adopts the state's model plan, it is automatically approved by DESE. You do not need to submit a copy of your plan to DESE, but a certification statement must be submitted.
- Option B.** Adopt the model plan with local revisions. The agency must submit a copy of the pages on which revisions have been made with the revisions highlighted. These revisions must be approved by DESE before the agency's compliance becomes final. (Note: Simply placing your agency's name into the model plan does not constitute a revision. Revisions are substantive changes to the content of the plan.)
- Option C.** Write your own compliance plan. The agency must submit a copy of the plan for approval by DESE. The agency's plan will not become final until receipt of approval from DESE.

Step 2. Your agency's governing board must approve the Local Compliance Plan and complete the enclosed certification statement. (see notes 1-4) If your agency's governing board chooses Option B or C please contact DESE for documents needed at Pam.Blagden@dese.mo.gov.

Step 3. For all options listed above, submit the certification statement to the address below. The certification can be found at: <https://dese.mo.gov/media/pdf/certification-statement>. Also, only submit a copy of your local compliance plan to DESE if required in accordance with the instructions in Step 1, when using option B or C.

All required documentation is to be submitted to:

MO Department of Elementary and Secondary Education
Office of Special Education-Compliance
Attn: Pam Blagden
P.O. Box 480
Jefferson City, MO 65102
Fax: 573-751-3910

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, age, veteran status, mental or physical disability, or any other basis prohibited by statute in its programs and activities. Inquiries related to department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Director of Civil Rights Compliance and MOA Coordinator (Title VI/Title VII/Title IX/504/ADA/ADAAA/Age Act/GINA/USDA Title VI), 5th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email civilrights@dese.mo.gov.

Phone 573-751-0699 • Fax 573-751-3910 • secompliance@dese.mo.gov

Instructions for Adopting/Adapting the Local Compliance Plan and Completing the Required Assurance for the Office of Special Education, *continued*

Note 1: All plans (options A, B, or C) must be approved by the agency's governing board prior to its submission to DESE even though under Options B and C the plan has not had final approval from DESE. Also, any future revisions must go back to your governing board for approval and, likewise, for approval by DESE.

Note 2: This communication does not apply to component districts of the Special School District of Pemiscot County or those component districts of St. Louis County in which services for all students (ages 3 to 21) are provided by the Special School District of St. Louis County. For those districts, the Special School District will be responsible for adopting the local compliance plan and submitting all necessary documentation to DESE. The SSD and the component districts will need to develop an Assurance Document based upon the SSD compliance plan and Section XV of the Missouri State Plan by October 1, 2022, and submit that Assurance Document to DESE.

Note 3: This communication **does** apply to those component districts in St. Louis County that provide Early Childhood Special Education services to children ages 3 to 5 (not kindergarten eligible) with disabilities. Those districts must have a local compliance plan for their Early Childhood Special Education program and submit all required documentation to DESE.

Note 4: Page 34 of the Local Compliance Plan requires each agency to make a decision concerning Determination of Eligibility for Young Children, ages 3 through 5. Likewise, page 94 requires a decision concerning Purchase of Instructional Materials. Please ensure these decisions have been made and noted in your plan prior to submitting the attached certification statement.

INDEPENDENT EDUCATIONAL EVALUATION

INDEPENDENT EDUCATIONAL EVALUATIONS

Pursuant to applicable federal law and state standards, parents/guardians of students who receive psychological-educational evaluations conducted by or on behalf of Gateway Science Academy (“GSA”) have the right to request an independent educational evaluation (“IEE”) at public expense if they disagree with the District's evaluation or any component, thereof. If the parent/guardian of a student with a disability or one who is suspected of having a disability requests an independent evaluation at public expense, the District has the right to initiate due process proceedings to demonstrate the appropriateness of its evaluation instead of procuring the independent evaluation.

If the District does initiate due process proceedings which result in a decision that the District's evaluation is appropriate, the parents/guardians still have the right to an independent evaluation, but not at public expense. If the due process proceedings result in a finding that the District's evaluation is not appropriate, the District will either pay the full cost of the independent evaluation or will ensure that the independent evaluation is provided at no cost to the parent by another agency, provided the independent evaluation is consistent with the District's standards with respect to qualifications of evaluators, evaluation procedures, evaluation instruments, cost and geographic limitations.

Any independent educational evaluation procured by the District will be subject to reasonable cost and geographic location limitations as explicated provided in the accompanying regulation. Only one publicly funded independent evaluation may be requested for each evaluation conducted by the District.

PROCEDURES:

A. PARENT/GUARDIAN REQUEST FOR INDEPENDENT EDUCATIONAL EVALUATION

The following procedures shall apply to requests for independent educational evaluations:

1. When a parent/guardian requests an independent evaluation, the Director of Special Education will be notified. The District evaluation will be reviewed with the parent/guardian to identify the area(s) of disagreement. Within ten (10) days, a determination will be made as to whether the District will initiate due process to establish the appropriateness of its evaluation or whether it will proceed with procuring an independent evaluation.
2. If the District decides to proceed with procuring an independent evaluation, an evaluation plan will be developed which specifies the areas to be evaluated and the type of professional who will conduct the assessment in each area. The independent evaluation must meet the same criteria and standards the District utilizes when it conducts an evaluation with respect to minimum qualifications for evaluators, geographic location of evaluators, evaluation procedures, evaluation instruments and cost limitations as specified in this regulation. Student Support Services will provide to the parent a written Notice of Intent to Evaluate and will make arrangements for completion of the independent evaluation.
3. As a condition of the contract for evaluation services, independent evaluators must agree to release their protocols and written interpretation of assessment results to GSA prior to receipt of

payment for services. Results of the independent evaluation will be considered in the diagnosis and placement of the student as required by the Individuals with Disabilities Education Act (“IDEA”) and regulations.

4. A parent/guardian may request only one publicly funded independent evaluation for each evaluation conducted by the District.

B. PAYMENT REQUESTS BY PARENT/GUARDIAN FOR INDEPENDENT EVALUATION

1. When a parent/guardian submits to any staff person a request for reimbursement for an independent educational evaluation that has already been completed, the Director of Special Education will be notified. The District's evaluation and the independent evaluation will be reviewed by administrators of Student Services with the parent/guardian to determine if there are area(s) of disagreement and to determine whether the District will initiate due process to establish the appropriateness of its evaluation or whether the District will pay for the independent evaluation of each contested component.

2. Within ten (10) days of receipt of the parent's request for payment or reimbursement, the Director of Special Education and/or designee will notify the parent in writing of the District's intent to pay for the independent evaluation or to deny payment and initiate due process.

3. If the District elects to accept an independent evaluation for payment, the following criteria must be met:

(a) Report content must meet standards established by the Department of Elementary and Secondary Education and the District.

(b) Criteria for minimum qualifications and geographic location limitations of the evaluators must be met.

(c) Cost of the evaluation should not exceed guidelines specified by the District unless previously arranged.

C. STANDARDS FOR INDEPENDENT EVALUATIONS

(1) MINIMUM QUALIFICATIONS FOR EVALUATORS

Evaluators with credentials other than those listed below will not be approved.

Areas of Evaluation & Qualifications of Evaluator(s)
Cognition Licensed Psychologist - Certificated School Psychological Examiner - Certificated School Psychologist - Licensed Professional Counselor

Adaptive Behavior Licensed Psychologist:: Licensed Clinical Social Worker - Certificated School Psychological Examiner - Certificated School Psychologist - Licensed Professional Counselor
Achievement Certificated Special Education Teacher - Certificated School Psychological Examiner - Certificated School Psychologist - Licensed Psychologist - Licensed Professional Counselor
Speech/Language Certificated or Licensed Speech/Language Specialist
Social/Emotional/Behavioral Licensed Psychiatrist - Licensed Psychologist - Licensed Professional Counselor -Certificated School Psychological Examiner - Certificated School Psychologist
Vision Licensed Ophthalmologist Licensed Optometrist
Use of Residual Vision and Orientation/Mobility Certificated Teacher of the Visually Impaired - Visual Perception - Licensed Ophthalmologist, - Licensed Optometrist - Certificated Teacher of the Visually Impaired (Master's Degree) - Licensed Psychologist - Certificated School Psychological Examiner - Certificated School Psychologist
Hearing (Auditory Acuity) Licensed Audiologist - Licensed Physician
Auditory Perceptual Licensed Audiologist - Certificated or Licensed Speech/Language Specialist
Health Licensed Physician
Motor Licensed Physician - Licensed Physical Therapist - Registered Occupational Therapist

(2) LOCATION LIMITATIONS FOR EVALUATORS

Approvable evaluators must be located within the Greater St. Louis Area: St. Louis City and Missouri counties of St. Louis, St. Charles, Jefferson. Exceptions may be approved on an individual basis, providing the parent can demonstrate the necessity of using persons outside the area.

(3) COST LIMITATIONS FOR EVALUATIONS

Separate evaluation components of single functional areas are limited to a schedule of approvable cost ranges. The Director of Special Education shall maintain a current schedule of approvable costs for a multidisciplinary evaluation and single discipline evaluation components. This schedule is available to parents and other members of the community upon request.

Costs above scheduled maximum amounts are not approvable unless the parent can demonstrate that such costs reflect a reasonable and customary rate for such evaluative services.

Independent evaluators must agree to release their assessment results (protocols and written interpretations) to Gateway Science Academy prior to receipt of payment for services. Results of the independent evaluation will be considered in the diagnosis and placement of a student with disabilities as required by the Individuals with Disabilities Education Act and regulations.

(4) INDEPENDENT EVALUATION SOURCES BY DIAGNOSTIC AREA AND BY AGENCY

The Director of Special Education shall maintain current lists of approved sources for independent evaluations by agency and by area of functioning (e.g. cognitive development, speech/language, etc.). These listings are available to parents and other members of the community on request.

References

Legal: P.L. 94-142

P.L. 101-473

Individuals with Disabilities Education Act 34 CFR 300.503

P.L. 105-17 and Regulations

State Plan for Part B of the Individuals with Disabilities Education Act as Amended by

P.L. 94-142.

Annual Compliance Plan for Special Education

Regulation approved:

Cost Limitations for Independent Educational Evaluations

An independent multidisciplinary evaluation is limited to a total cost of \$1,000.00.
Single disciplinary evaluations are limited to the following cost schedule:

Single Disciplinary Cost Schedule

	ABA \$800
	Achievement \$200 - \$400
	Adaptive Behavior \$100 - \$200
	Assistive Technology
	a. Computer Technology \$150 - \$200
	b. Augmentative Communication \$150 - \$200
	c. Mobility \$150 - \$200
	Auditory Acuity \$150 - \$200
	Cognition \$300 - \$400
	Educational Music Therapy \$200 - \$250
	Functional Behavior Assessment \$250 - \$325
	Functional Vision free thru Mo. School for Blind
	Health \$300 - \$500
	Motor \$150 - \$250
	(Sensory-Motor Integration)
	Neurological \$500 - \$700
	Neuropsychological Assessment \$1000
	Social/Emotional/Behavioral \$350 - \$450

	Speech/Language \$200 - \$400
	Vision \$ 60 - \$150
	Vision Perception \$100 - \$150

Costs above the maximum amounts will not be approved unless the parent can demonstrate that the evaluation cannot be obtained within these criteria. Costs beyond those required by the evaluation itself (i.e., food, lodging, transportation, etc.) are the responsibility of the parent.

When insurance will cover all or partial costs of the independent evaluation, the District will request that the parents voluntarily have their insurance pay the independent evaluation costs covered by their insurance. However, parents will not be asked to have insurance cover independent evaluation costs if such action would result in a financial cost to parents, including, but not limited to, the following:

1. A decrease in available lifetime coverage or any other benefit under an insurance policy, 2. An increase in premiums or the discontinuance of the policy, or
3. An out-of-pocket expense such as the payment of a deductible amount incurred in filing a claim.

An independent educational evaluation must specifically address those components of the District's evaluation with which parents disagree. An independent educational evaluation may not be obtained in areas where the District has not conducted its own assessments.

EVALUATORS

Agency/Evaluator Areas of Evaluation	
Cardinal Glennon Psychology Dept. 1465 South Grand Avenue St. Louis, MO 63104 314-577-5667	Cognition Achievement Neuropsychological Social/Emotional/Behavioral
Center for Hearing and Speech 9835 Manchester St. Louis, MO 63119 314-968-4710	Auditory Acuity Speech/language

<p>Community Psychological Services</p> <p>University of Missouri-St. Louis</p> <p>232 Stadler Hall</p> <p>One University Boulevard</p> <p>St. Louis, MO 63121</p> <p>314-516-5824</p> <p>Fax: 314-516-5347</p> <p>Email: cps@umsl.edu</p> <p>Website: www.umsl.edu/~cps</p>	<p>Cognition</p> <p>Achievement</p> <p>Social/Emotional/Behavioral</p> <p>Mental health evaluations</p> <p>Vocational evaluations</p>
<p>Delta Gamma Center for Children with Visual Impairments</p> <p>5030 McRee Ave</p> <p>St. Louis, MO 63110</p> <p>314-776-1300</p> <p>Fax: 314-776-7808</p> <p>Website: www.dgckids.org</p>	<p>Assistive Technology</p> <p>Functional Vision</p> <p>Orientation and Mobility</p> <p>Speech and language</p>
<p>Florissant Psychological Services</p> <p>701 Saint Francois St.</p> <p>Florissant, MO 63031</p> <p>314-837-7828</p> <p>Fax: 314-837-2572</p>	<p>Achievement</p> <p>ADHD</p> <p>Cognition</p> <p>Social/Emotional/Behavioral</p>
<p>McKenzie Center</p> <p>12015 Manchester Rd. Suite 55LL</p> <p>Manchester, MO 63201</p> <p>314-909-1449</p>	<p>Speech and Language</p>
<p>St. John's Mercy Medical Center</p> <p>Child Development Center</p> <p>621 South New Ballas Road, Suite 560a</p>	<p>Achievement</p> <p>Cognition</p>

St. Louis, MO 63141	Social/Emotional/Behavioral
314-251-6440	Neurological

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St. Louis Behavioral Medicine Institute	
1129 Macklind Avenue	Achievement
St. Louis, MO 63110	ADHD
To schedule initial appointment call	Cognition
314-534-0200	Mental Health Evaluation
www.slbmi.com	Social/Emotional/Behavioral

St. Louis Learning Disabilities Assoc., Inc.	
13537 Barrett Parkway Dr., Suite 110	Achievement
Ballwin, MO 63021	Cognition
314-966-3088	Speech / Language
	Social/Emotional/Behavioral

Saint Louis University Psychology Dept.	
One North Grand	Achievement
St. Louis, MO 63104	ADHD
314-977-2278	Cognition
	Social/Emotional/Behavioral
	Speech/language

Saint Louis University Speech/Language/

Hearing Clinic

3750 Lindell Blvd

McGannon Hall, Suite 32
St. Louis, MO 63108
314-977-3365

Audiology

Language

Speech

Washington University

Psychological Service Center

West Campus Campus Box 1172

7 North Jackson Avenue

St. Louis, MO 63105

314-935-6555

Achievement

ADHD

Cognition

Social/Emotional/Behavioral

Psychiatric Evaluation

Regal Behavior Solutions

O'Fallon, MO 63376
636-400-7778

Behavior Assessment/ABA Evaluation